

## Western Plains Library System

FY 2015 July 1 2014 - June 30, 2015  
Preliminary Budget

### INCOME CATEGORIES

Ad Valorem Tax Levy	\$1,900,000
Branch Library Income	\$12,000
Collection Agency Income	\$1,500
Interest	\$3,500
Miscellaneous	\$500
State Aid	<u>\$48,000</u>
<b>TOTAL INCOME</b>	<b>\$1,965,500</b>

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EXPENSE CATEGORIES

Advertising	\$5,000		
Bank Service Fees	\$1,000		
Building Maintenance	\$25,000		
Collection Agency Expense	\$5,000		
Computer	\$12,000		
Contingency (Assessment Fee)	\$18,000		
Equipment Expense	\$16,000		
Furniture	\$8,000		
Human Resources	\$8,500		
Informational Materials	\$281,050		
Books		\$137,500	
Print			\$105,000
Audio			\$20,000
Plaway Light			\$12,500
Vendor Processing		\$3,500	
Subscriptions		\$70,050	
Database			\$58,500
Microfilm			\$800
Magazines			\$8,500
Newspapers			\$2,250
Downloadable		\$50,000	
DVD		\$20,000	\$20,000

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Insurance	\$38,000	
Internet Access	\$70,000	
Marketing	\$20,000	
Miscellaneous Expense	\$2,000	
Miscellaneous Travel	\$10,000	
Payroll	\$1,211,500	
Gross Salaries		\$965,000
Employee Health Insurance		\$127,000
Social Security\Medicare		\$70,000
Unemployment Taxes		\$6,500
Retirement		\$40,000
Substitute Travel		\$3,000
Postage	\$9,500	
Professional Consulting	\$17,000	
Professional Development	\$30,000	
Public Services	\$28,000	
Rent	\$1,000	

**Western Plains Library System**

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Preliminary Budget**

Staff Development	\$25,000
Supplies	\$14,000
Technical Services	\$15,000
Utilities	\$13,000
Vehicle Expense	<u>\$22,000</u>
<b>Total Expenses</b>	<b>\$1,905,550</b>
<b>Net Ordinary Income</b>	<b>\$59,950</b>

**CAPITAL ACTIVITY**

<b>General Capital Outlay</b>	<b>\$45,000</b>
<b>ScanPro Digital Microfilm (Cordell)</b>	<b>\$10,000</b>
<b>ScanPro Digital Microfilm (Seiling)</b>	<b>\$10,000</b>
<b>Kids Furniture (Weatherford)</b>	<b>\$5,000</b>
<b>Various Furnishings (Clinton)</b>	<b>\$5,000</b>
<b>Clinton Carpeting (Match City Funds)</b>	<b>\$15,000</b>
<b>Unreserved Fund Balance</b>	<b>\$14,950</b>

# Memorandum

To: Whom it may concern  
CC:  
From: Misty Crider, Executive Assistant *me*  
Date: 5/19/2014  
Re: WPLS Preliminary Budget 7/1/2014-6/30/2015

*Western  
Plains  
Library  
System*

Please find the enclosed Preliminary Budget approved by the WPLS Board of Trustees on May 9, 2014.



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